

# BRONZE TIMELINE

EVENTS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
NEWSLETTER		Create timeline of newsletter topics		Create Nov. newsletter	Distribute newsletter to school	Create Jan. newsletter
TRAININGS	Mentor Orientation <b>Thurs. July 17</b> Review Training materials <a href="http://www.hearthighway.org/gms">www.hearthighway.org/gms</a>	GMS Annual Training <b>Tues. Aug. 5</b> Review Training materials <a href="http://www.hearthighway.org/gms">www.hearthighway.org/gms</a>			Policy Trainings Fall Annual Trainings <b>Oct. 5–Nov. 12</b> talk to LHD for your date	
ASSEMBLIES	Look at Kick-off assembly information in GMS Guide	Plan Kick-off assembly	Kick-off Assembly			
BASE LINE ASSESSMENT AND REPORTS		Fill out Baseline Assessment with principal and SC	Collect available data for mid-year progress report	Collect available data for mid-year progress report	Collect available data for mid-year progress report <b>Mid-year progress reports due Fri. Nov. 21</b>	
90-150 MINUTES OF PA POLICY		Present concept to faculty		Review existing policy if available Distribute 5-Minute Energizers		
HEALTH ED CORE CURRICULUM			Determine if Health Ed Core Curriculum is being taught <b>Fruits &amp; Veggies—More Matters® Month</b>	Present curriculum to the faculty	Write description for mid-year progress report	
GOLD MEDAL MILE (GMM)		Set GMM goal Mark the Gold Medal Mile Plan mile tracking system Plan incentives for walking	Present the walking program to the school. Include GMM in kick-off assembly	Implement and maintain	Implement and maintain Write description for mid-year progress report	Implement and maintain
SAFE ROUTES SNAP PLAN AND MAP		Give memo to School Community Council (SCC) Review existing policy if available	<b>Green Ribbon Month</b> Work with SCC to create plan and map	<b>Walk to School Day Wednesday October 8</b> Distribute plan and map to parents		Requests for updated maps due
TOBACCO POLICY				<b>Red Ribbon Week October 27-31</b> Review existing policy if available		
HEART HEALTH SURVEYS (HHS)			Distribute at faculty meeting Collect and mail HHS		HHS Due <b>Fri. Nov. 21</b> Write description for mid-year report	

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EVENTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY
NEWSLETTER	Distribute newsletter to school	Create March newsletter	Distribute newsletter to School		
TRAININGS					Mentor Awards Luncheon <b>Thurs. May 14</b>
ASSEMBLIES			Set date and time for Awards Assembly. Inform LHD and media if needed	Plan Awards Assembly	Awards Assembly
BASE LINE ASSESSMENT AND REPORTS	Write policy drafts	Policy Drafts Due <b>Fri. Feb. 6</b> Collect available data for end-year report	Collect available data for end-year report	End-year reports due <b>Fri. April 3</b>	
PHYSICAL EDUCATION POLICY	Write policy draft	Turn in policy draft <b>Feb. 6</b>	Present final policy to faculty	Turn in final policy with end-year report	<b>Physical Fitness and Sports Month</b>
HEALTH EDUCATION			Write description for end-year report		
GOLD MEDAL MILE	Evaluate. Get kids excited about walking the mile again	Implement and maintain	Implement and maintain Write description for end-year report	Implement and maintain	Walk GMM at awards assembly
SAFE ROUTES SNAP PLAN AND MAP		Turn in drafts of written SNAP plan, SNAP map and drop-off/pick-up map <b>Feb. 6</b>	Evaluate for next year	Turn in final written SNAP plan, SNAP map and drop-off/pick-up map with end-year report	
TOBACCO POLICY	Write policy draft	Turn in policy draft <b>Feb. 6</b>	Present final policy to staff	Turn in final policy with end-year report	<b>World No Tobacco Day May 31</b>
HEART HEALTH SURVEYS			Write description for end-year report		
MISCELLANEOUS		Schools' Final Levels due <b>Fri. February 27<sup>th</sup></b>			<b>Teacher Appreciation Week May 4-8</b> Stipend Reimbursements due <b>Fri. May 1</b> Last day to order tobacco incentives <b>Fri. May 1</b>